

BIDS AND AWARDS

LOCATION : 2ND Level City Hall, Silay City
HEAD OF OFFICE : Dr. Enrique Ma. Santiago Barcelona

ISSUANCE OF BID DOCUMENTS, MINUTES AND OTHER DOCUMENTS TO ELIGIBLE BIDDER/S

ABOUT THE SERVICE

The Bids and Awards Committee (BAC) issues bid documents to eligible bidders.

WHO MAY AVAIL OF THE SERVICE

All prospective bidders

FEES

Please refer to the New Revenue Code available at the Office of the Bids and Awards

HOW TO AVAIL OF THE SERVICE

FOLLOW THESE STEPS	IT WILL TAKE YOU	PLEASE APPROACH
1. Pre-eligibility Check / Registration (Optional)	10 minutes	BAC Secretariat
2. Get slip for payment of bid documents at the Bids and Awards Committee Office	5 minutes	BAC Secretariat
3. Pay to the City Treasurer's Office		City Treasurer's Office
4. Present Official Receipt for issuance of Bid Documents	5 minutes	BAC Secretariat
5. Attend Bidding	3 hours	Bids and Awards Committee
6. Submit Letter of Request for Minutes of the Bidding and other documents	2 minutes	BAC Secretariat