

Republic of the Philippines
SILAY CITY LOCAL GOVERNMENT UNIT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Silay City LGU in the CSC website:



MARK ANDREW ARTHUR J. GOLEZ

City Mayor

Date: March 6, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Community Affairs Assistant II	CM-77	SG-8	175,848.00	Completion of two years studies in College	4 hours relevant Training	1 year relevant Experience	CS-Sub Prof.		City Mayor's Office
2	Revenue Collection Clerk II	CT-31	SG-7	164,748.00	Completion of two years studies in College	None Required	None Required	CS-Sub Prof.		City Treasurer's Office
3	Disbursing Officer II	CT-50	SG-8	175,848.00	Completion of two years studies in College	4 hours relevant Training	1 year relevant Experience	CS-Sub Prof.		City Treasurer's Office
4	Statistician II	CP-16	SG-15	313,308.00	Bachelor's Degree relevant to the Job	4 hours relevant Training	1 year relevant Experience	CS-Professional		City Planning & Devt. Office
5	Public Health Nurse I	CH-17	SG-12	239,208.00	Bachelor of Science in Nursing	None Required	None Required	RA 1080		City Health Office
6	Clerk II	CE-7	SG-4	136,884.00	Completion of two years studies in College	None Required	None Required	CS-Sub Prof.		City Engineer's Office
7	Electrical Inspector I	CE-99	SG-6	154,872.00	High School Graduate or Completion of relevant vocational/trade course	None Required	None Required	Electrician (Building Wiring)		City Engineer's Office
	-Nothing Follows-									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 21, 2018.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. MARK ANDREW ARTHUR J. GOLEZ

City Mayor

Silay City Hall, Zamora St., Silay City

silacitygovernment_hrmp@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

