



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 8734017  
**Procuring Entity** CITY OF SILAY, NEGROS OCCIDENTAL  
**Title** Purchase of Office Supplies to be stocked at the City Treasurer's Office, Silay City  
**Area of Delivery** Negros Occidental

<b>Solicitation Number:</b>	GOODS NO.0096 ITB NO.0097 PR NO.0292	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	4
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	08/06/2022
<b>Approved Budget for the Contract:</b>	PHP 199,952.00	<b>Last Updated / Time</b>	07/06/2022 10:58 AM
<b>Delivery Period:</b>	3 Day/s	<b>Closing Date / Time</b>	16/06/2022 14:29 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	LORY MAHINAY GUANI Head, BAC Secretariat Zamora St., Silay City Negros Occidental Silay City Negros Occidental Philippines 1600 63-034-4953746 Ext. 63-034-4953746 loryguanisilaycity@yahoo.com		

#### Description

Republic of the Philippines  
 SILAY CITY GOVERNMENT  
 Zamora Street  
 Silay City, Negros Occidental  
 Telefax No. (034) 495-3746  
 Control Reference Number : GOODS#0096, ITB#0097,  
 PR#0292 SCG-2022  
 Name of the Project: Purchase of Office Supplies to be stocked at the City Treasurer's Office, Silay City  
 Location of the Project : CITY TREASURER'S OFFICE,  
 Silay City.

Standard Form Number: SF-GOODS-05  
 Revised on: July 28, 2004

#### INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The SILAY CITY GOVERNMENT, through its Bids and Awards Committee (BAC), invites suppliers/manufacturers/distributors to apply for eligibility and to bid for the hereunder project:

Name of Project : Purchase of Office Supplies to be stocked at the City Treasurer's Office, Silay City  
 Location : City Treasurer's Office, Silay City.  
 Brief Description :  
 Approved Budget For the Contract : Php 199,952.00  
 Contract Duration :  
 Delivery Period :

Prospective bidders should have experience in undertaking a similar project with an amount of at least 25% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

**BAC ACTIVITIES SCHEDULE TIME / VENUE**

- 1 Issuance of Bids Documents June 08-16, 2022 8:00 AM – 2:30 PM Bids & Awards Committee Office
- 2 Pre-bid Conference
- 3 Dropping of Bids June 16, 2022 (Thursday) 1:30-2:30PM (PST)

Opening of Bids June 16, 2022 (Thursday) 2:30 PM (PST)

- Bids & Awards Committee Office, Silay City
- 4 Bid Evaluation IRR R.A.9184-Rule IX Sec.32.4
  - 5 Post Qualification, IRR R.A.9184-Rule X Sec.34
  - 6 Notice of Awards IRR R.A.9184-Rule XI Sec.37

Bid Documents will be available only to eligible bidders upon payment of a non-refundable amount of FIVE HUNDRED PESOS ONLY (Php 500.00) to the SILAY CITY GOVERNMENT Cashier.

The SILAY CITY GOVERNMENT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bids.

Approved by:

LORY M. GUANI  
 Head (BAC Secretariat)  
 Bids & Awards Committee Office, Silay City.

Posting in Website : June 08-16, 2022

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	PURCHASE OF	OFFICE SUPPLIES	1	Liter	199,952.00

**Created by** LORY MAHINAY GUANI

**Date Created** 07/06/2022

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