

Republic of the Philippines  
SILAY CITY LOCAL GOVERNMENT UNIT  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Silay City Local Government Unit in the CSC website:

  
PACITA L. CAILE

Officer-in-Charge, HRMO

Date: December 4, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Security Guard I	CM-27	3	10,723.00	High School Graduate	None Required	None Required	Security Guard License (MC 10, s. 2013 - cat. IV)		City Mayor's Office, Silay City, Negros Occidental
2	Clerk II	CM-64	4	11,407.00	Completion of two years studies in College	None Required	None Required	CS-Sub. Professional		City Mayor's Office, Silay City, Negros Occidental
3	Utility Worker II	CM-132	3	10,723.00	Must be able to read and write	None Required	None Required	None Required		City Mayor's Office, Silay City, Negros Occidental
4	Utility Worker II	GS-69	3	10,723.00	Must be able to read and write	None Required	None Required	None Required		General Services Office, Silay City, Negros Occidental
5	Budget Officer II	CB-06	15	26,109.00	Bachelor's Degree relevant to the Job	4 hours relevant Training	1 year relevant Experience	CS-Professional		City Budget Office, Silay City, Negros Occidental
6	Midwife I	CH-30	6	12,906.00	Completion of the Midwifery Course	None Required	None Required	RA 1080		City Health Office, Silay City, Negros Occidental
7	Laborer II	CE-79	3	10,723.00	Must be able to read and write	None Required	None Required	None Required		City Engineer's Office, Silay City, Negros Occidental
8	Lineman II	CE-100	5	12,133.00	High School Graduate or Completion of relevant Vocational/Trade Course	None Required	None Required	Electric Power Lineman (MC 10, s.2013 - Cat. II)		City Engineer's Office, Silay City, Negros Occidental
9	Engineer I	CE-114	12	19,934.00	Bachelor's Degree in Engineering relevant to the Job	None Required	None Required	RA 1080		City Engineer's Office, Silay City, Negros Occidental
	-Nothing Follows-									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 21, 2018.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);

2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MRS. PACITA L. CAILE**

Officer-in-Charge, HRMO

Silay City Hall, Zamora St., Silay City

[silacitygovernment\\_hrmp@yahoo.com](mailto:silacitygovernment_hrmp@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**







