

Republic of the Philippines
SILAY CITY LOCAL GOVERNMENT UNIT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Silay City Local Government Unit in the CSC website:


YURI JAN D. JARDE
Officer-in-Charge, HRMO

Date: April 12, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Manpower Development Officer	PE-13	22	64,360.00	Bachelor's Degree	16 hrs. relevant Training	3 yrs. relevant Experience	CS-Professional		Public Employment Service Office, Silay City Neg. Occ.
2	Manpower Development Officer I	PE-14	11	24,300.00	Bachelor's Degree	None Required	None Required	CS-Professional		Public Employment Service Office, Silay City Neg. Occ.
3	Manpower Development Assistant	PE-16	8	17,770.00	Completion of 2 yrs. studies in College	4 hrs. relevant Training	1 yr. relevant Experience	CS-Sub Professional		Public Employment Service Office, Silay City Neg. Occ.
4	Registration Officer IV	CR-07	22	64,360.00	Bachelor's Degree	16 hrs. relevant Training	3 yrs. relevant Experience	CS-Professional		City Civil Registrar's Office, Silay City, Neg. Occ.
5	Assistant Registration Officer	CR-09	8	17,770.00	Completion of two yrs. studies in College	4 hrs. relevant Training	1 yr. relevant Experience	CS-Sub Professional		City Civil Registrar's Office, Silay City, Neg. Occ.
6	Local Revenue Collection Officer I	CT-21	11	24,300.00	Bachelor's Degree	None Required	None Required	CS-Professional		City Treasurer's Office, Silay City, Neg. Occ.
7	Revenue Collection Clerk II	CT-23	7	16,758.00	Completion of two yrs. studies in College	None Required	None Required	CS-Sub. Professional		City Treasurer's Office, Silay City, Neg. Occ.
8	Revenue Collection Clerk II	CT-31	7	16,758.00	Completion of two yrs. studies in College	None Required	None Required	CS-Sub. Professional		City Treasurer's Office, Silay City, Neg. Occ.
9	Local Treasury Operations Officer IV	CT-15	22	64,360.00	Bachelor's Degree	16 hrs. relevant Training	3 yrs. relevant Experience	CS-Professional		City Treasurer's Office, Silay City, Neg. Occ.
10	Market Inspector II	CM-122	8	17,770.00	Completion of 2 yrs. studies in College	4 hrs. relevant Training	1 yr. relevant Experience	CS-Sub Professional		City Mayor's Office, Silay City, Neg. Occ.
11	Planning Officer III	CP-08	18	42,053.00	Bachelor's Degree relevant to the Job	8 hrs. relevant Training	2 yrs. relevant Experience	CS-Professional		City Planning & Development Office, Silay City, Neg. Occ.
12	Supply Officer I	GS-20	10	20,858.00	Bachelor's Degree	None Required	None Required	CS-Professional		General Services Office, Silay City, Neg. Occ.
13	Construction & Maintenance Foreman	CE-34	8	17,770.00	High School Graduate	4 hrs. relevant Training	1 yr. relevant Experience	None Required (MC11,s.1996-Cat. III)		City Engineer's Office, Silay City, Neg. Occ.
14	Handicraft Worker III	PE-21	8	17,770.00	Elementary School Graduate	4 hrs. relevant Training	1 yr. relevant Experience	None Required (MC10,s.2013-Cat. III)		Public Employment Service Office, Silay City Neg. Occ.
15	Community Affairs Officer IV	PE-08	22	64,360.00	Bachelor's Degree	16 hrs. relevant Training	3 yrs. relevant Experience	CS-Professional		Public Employment Service Office, Silay City Neg. Occ.
16	Administrative Aide III (Utility Worker II)	PE-07	3	13,210.00	Must be able to read and write	None Required	None Required	None Required		Public Employment Service Office, Silay City Neg. Occ.
17	Agriculturist II	DA-05	15	32,957.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hrs. relevant Training	1 yr. relevant Experience	RA 1080		City Agriculture Office, Silay City, Neg. Occ.
18	Engineer III (Agricultural)	DA-07	19	46,221.00	Bachelor's Degree in Agricultural Engineering and Biosystems Engineering	8 hrs. relevant Training	2 yrs. relevant Experience	RA 1080 (Agricultural and Biosystems Engineer)		City Agriculture Office, Silay City, Neg. Occ.
19	Supervising Administrative Officer	CAS-07	22	64,360.00	Bachelor's Degree relevant to the Job	16 hrs. relevant Training	3 yrs. relevant Experience	CS-Professional		City Assessor's Office, Silay City, Neg. Occ.
20	Tax Mapper IV	CAS-10	22	64,360.00	Bachelor's Degree relevant to the Job	16 hrs. relevant Training	3 yrs. relevant Experience	CS-Professional		City Assessor's Office, Silay City, Neg. Occ.

21	Special Agent I	OB-05	8	17,770.00	Completion of 2 yrs. studies in College	4 hrs. relevant Training	1 yr. relevant Experience	CS-Sub Professional		Office of the City Building Official, Silay City, Neg. Occ.
22	Architect III	OB-19	19	46,221.00	Bachelor's Degree in Architecture	8 hrs. relevant Training	2 yrs. relevant Experience	RA 1080		Office of the City Building Official, Silay City, Neg. Occ.
23	Engineer I	OB-23	12	26,249.00	Bachelor's Degree in Engineering relevant to the job	None Required	None Required	RA 1080		Office of the City Building Official, Silay City, Neg. Occ.
24	Architect III	OB-26	19	46,221.00	Bachelor's Degree in Architecture	8 hrs. relevant Training	2 yrs. relevant Experience	RA 1080		Office of the City Building Official, Silay City, Neg. Occ.
25	Medical Technologist III	CH-56	18	42,053.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	8 hrs. relevant Training	2 yrs. relevant Experience	RA 1080		City Health Office, Silay City, Neg. Occ.
26	Slaughterhouse Master II	CV-09	14	30,459.00	Bachelor's Degree	4 hrs. relevant Training	1 yr. relevant Experience	CS-Professional		City Veterinarian's Office, Silay City, Neg. Occ.
27	Meat Inspector I	CV-13	6	15,798.00	Completion of 2 yrs. studies in College	None Required	None Required	CS-Sub Professional		City Veterinarian's Office, Silay City, Neg. Occ.
28	Accountant I	CA-13	12	26,249.00	Bachelor's Degree in Commerce/Business Administration major in Accounting	None Required	None Required	RA 1080		City Accountant's Office, Silay City, Neg. Occ.
29	Social Welfare Assistant	DS-06	8	17,770.00	Completion of 2 yrs. studies in College	4 hrs. relevant Training	1 yr. relevant Experience	CS-Sub Professional		City Social Welfare & Devt. Office, Silay City, Neg. Occ.
	-Nothing Follows-									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

April 28, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last rating period (if applicable);
3. Photocopy of authenticated certificate of eligibility/rating/license; and
4. Photocopy of authenticated Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MR. YURI JAN D. JARDER

Officer-in-Charge, HRMO

2nd Flr. City Mayor's Office, Silay City Hall, Zamora St., Silay City

jarderyurijan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.