


Republic of the Philippines
SILAY CITY LOCAL GOVERNMENT UNIT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Silay City Local Government Unit in the CSC website:


YURI JAN D. JARDER
Officer-in-Charge, HRMO

Date: February 16, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse I	CH-74	15	31,587.00	Bachelor of Science in Nursing	None Required	None Required	RA 1080		City Health Office, Silay City, Neg. Occ.
2	Nursing Attendant	CH-75	4	13,494.00	Elementary School Graduate	None Required	None Required	None Required		City Health Office, Silay City, Neg. Occ.
3	Nursing Attendant	CH-76	6	15,189.00	Elementary School Graduate	None Required	None Required	None Required		City Health Office, Silay City, Neg. Occ.
4	Nursing Attendant	CH-77	4	13,494.00	Elementary School Graduate	None Required	None Required	None Required		City Health Office, Silay City, Neg. Occ.
5	Administrative Aide III	CH-78	3	12,713.00	Must be able to read and write	None Required	None Required	None Required		City Health Office, Silay City, Neg. Occ.
6	Administrative Aide III	CH-79	3	12,713.00	Must be able to read and write	None Required	None Required	None Required		City Health Office, Silay City, Neg. Occ.
7	Administrative Assistant III	CH-80	9	18,362.00	Completion of two-year studies in College or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 / CS-Sub Professional		City Health Office, Silay City, Neg. Occ.
8	Administrative Assistant III	CH-81	9	18,362.00	Completion of two-year studies in College or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 / CS-Sub Professional		City Health Office, Silay City, Neg. Occ.
9	Administrative Aide III	DA-02	3	12,713.00	Must be able to read and write	None Required	None Required	None Required		City Agriculture Office, Silay City, Neg. Occ.
10	Engineer II (Agricultural & Biosystems)	DA-04	16	34,335.00	Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080 (Agricultural and Biosystems Engineer)		City Agriculture Office, Silay City, Neg. Occ.
11	Engineer I (Agricultural & Biosystems)	DA-05	12	24,847.00	Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering	None Required	None Required	RA 1080 (Agricultural and Biosystems Engineer)		City Agriculture Office, Silay City, Neg. Occ.
12	Records Officer I	DS-02	10	19,971.00	Bachelor's Degree	None Required	None Required	CS-Professional		City Social Welfare & Devt. Office, Silay City, Neg. Occ.
	-Nothing Follows-									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 6, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last rating period (if applicable);
3. Photocopy of authenticated certificate of eligibility/rating/license; and
4. Photocopy of authenticated Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MR. YURI JAN D. JARDER
Officer-in-Charge, HRMO
2nd Flr. City Mayor's Office, Silay City Hall, Zamora St., Silay City